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ACCOUNTING WITH TALLY

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ACCOUNTING WITH TALLY

Chapter -1

Fundamentals of Accounting

- Introduction
- Accounting Terms
- Accounting Assumptions, Concepts and Principles of Assumptions
- Concepts
- Principles
- Double Entry System of Accounting
- Types of Accounts
- Golden Rules of Accounting
- Source Documents for Accounting

Chapter -2

Introduction, Downloading and Installation of Tally Prime

- Introduction to Tally Prime
- Downloading & Installation of Tally Prime
- Company Creation
- Getting Started with Tally Prime
- Shut a Company
- Select a Company
- Alter Company Details
- Company Features and Configurations

Chapter -3

Migration Tally. ERP 9 Data to Tally Prime

Creating Inventory Masters

- Migration Tally. ERP9 Data to Tally Prime
- Chart of Accounts
- Ledger Creation
- Group Creation
- Deletion of Ledgers and Group
- Creating Inventory Masters
- Creation of Stock Group
- Creation of Units of Measure
- Creation of Stock Item
- Creation of Godown
- Stock Category

Chapter -4

- Recording Accounting Vouchers with bill-wise details in Tally Prime

Chapter -5

- Viewing MIS Reports in Tally Prime

Chapter -6

Enabling GST and Recording GST Transaction in Tally Prime

- Creation of Accounting Masters
- Creation of Inventory Masters
- Recording GST compliant transactions
- Generating GST Returns in Tally

Chapter -7

Enabling TDS and Recording TDS Transactions

- Creation of TDS Masters and Recording /transactions

Chapter -8

Order Processing and Recording of Inventory Vouchers

- Purchase Order Processing
- Sales Order Processing

Chapter -9

Activating Credit Limit and Exceeding the Credit Limit

- Activating the Credit Limit
- Exceeding the Credit Limit

Chapter -10

Banking Features Day

- Cheque Management & Printing
- Manual Bank Reconciliation

Chapter -11

Cost Centres and Cost Categories Day

- Allocation of Expenses and Incomes Using Cost Centers

Chapter -12

Storage and Classification of Inventory

- Recording of Stock Transfers with Godown Details
- Activating Batch-wise Details
- Price Level and Price Lists



Chapter -13

Manufacturing Process Using Bill of Materials

- Using Bill of Materials
- Accounting of Manufacturing Process

Chapter -14

Backup and Restore of Company Data

Export and Import of Data

- Backup of Data
- Restoring Data From Backup File
- Export and Import of Data
- Exporting of Data in Other Available formats

Chapter -15

E-Mailing & Security control

- Emailing
- Change User
- Auto Login

Chapter -16

Enabling GST and Recording Advanced Gst Transactions

- Creation of Accounting Masters
- Creation of Inventory Masters
- Hierarchy of Applying Tax Rate Details
- Recording GST compliant transactions
- Generating GST Returns

All Entries and data practical on Tally Prime

